

## Donor Web Portal Registration Guide



# Step1 Create Account



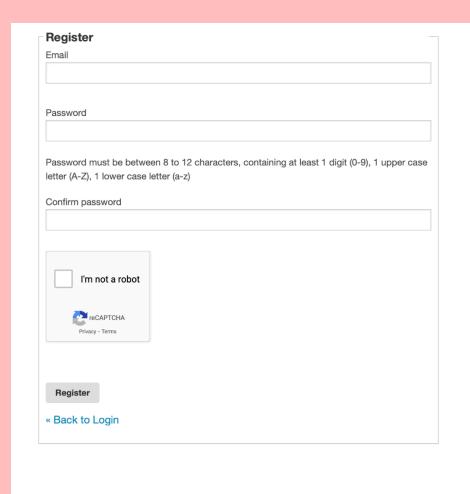
Access Donor Web Portal at <a href="https://blooddonor.ha.org.hk/">https://blooddonor.ha.org.hk/</a>
Press register.

New System Register Guide (All donors have to register before using) Click here

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### Step2 Create Account

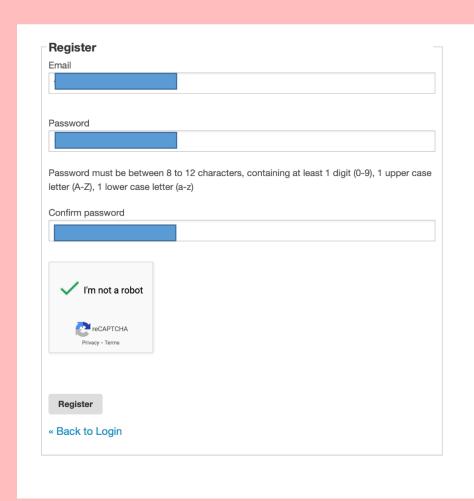


If you have donated in Hong Kong before, please enter your email (email address recorded in Blood Donation Registration Form). This email address will be your login name for Donor Web Portal and cannot be changed.

For new donor, please register Donor Web Portal after your first donation with the recorded email address on Blood Donation Registration Form.



# Step3 Create Account



Your password must be at least 8 characters, containing at least 1 digit, 1 upper case letter, 1 lower case letter.

For example: Blood 0000 Consists of 9 characters, 0 is the digit, B is the upper case letter, while the rest are low case letter

(Above shows an example for the password pattern only. Please do not use it as your login password)



### Step4 Email Verification



Donor Web Portal has sent you a verification email. Please access your inbox for the verification email.

If you cannot find any verification email, please wait for a while or check your spam folder.

You may press re-send button to prompt the system in sending verification email again.



### Step5 Email Verification

Hong Kong Red Cross Blood Transfusion Service | Email Verification 政件图 × Hong Kong Red Cross Blood Transfusion Service <no-reply.rcbts@ha.org.hk> Thank you for registering! Your account activation is almost complete. Please click the link below to verify your email address Link to e-mail address verification This link will expire within 5 minute(s). If you didn't create this account, please ignore this message. Hong Kong Red Cross Blood Transfusion Service Facebook Instagram 2022 Hong Kong Red Cross Blood Transfusion Service. All Right Reserved. Copyright | Privacy Policy | Disclaimer | Terms of Use | Contact Us Disclaimer This Email may contain privileged and confidential information and is solely for the use of the intended rec distribute or take any action in reliance on it. If you have received this Email by mistake, please notify 1 does not accept liability arising from Email transmitted by mistake. Although this Email and any attachments are believed to be free of virus or other defects that might affect responsibility of the recipient to ensure that it is virus free, and no responsibility is accepted by the Ho All views or opinions expressed in this Email and its attachments are those of the sender and do not necessation \*

Open verification email and use the enclosed link to continue your registration process.



# Step6 Fill in Data

Donated at our blood drive or donation center before?

#### GET STARTED

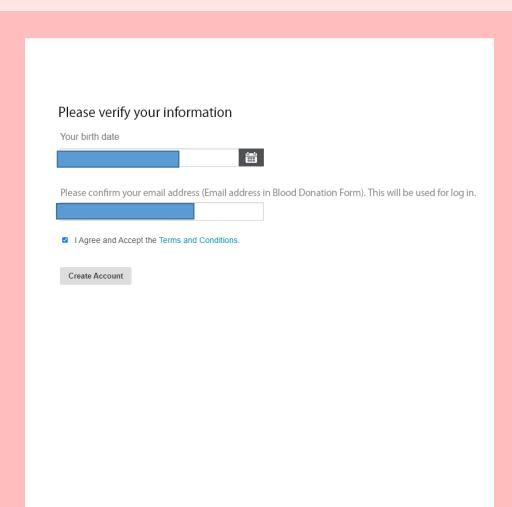
To link your previous record with your new website account.

You will be able to book and manage your next appointment online, and see your donation history, including wellness information. If you have donated in Hong Kong before, please start by clicking the "Start" button.

If you have NOT donated in Hong Kong before, please register Donor Web Portal after your first donation in Hong Kong.



# Step7 Fill in Data



Please fill in your date of birth and your registered email for verification & synchronization of your donation record.



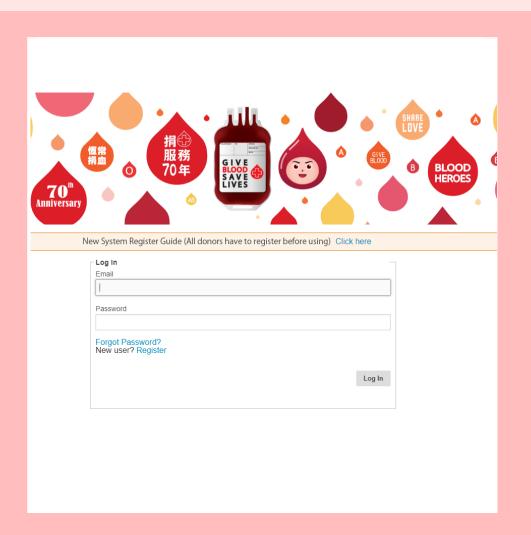
### Step8 Fill in Data



Registration of Donor Web Portal is completed. You may try to login with your account.



## Step9 Login



Please re-visit Donor Web Portal https://blooddonor.ha.org.hk/ and login.
Please enter your email address and the password.



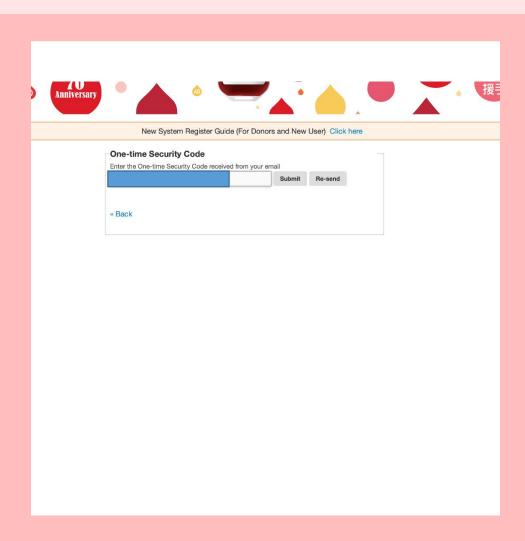
## Step10 Login

Hong Kong Red Cross Blood Transfusion Service | One Time Password Code Hong Kong Red Cross Blood Transfusion Service <no-reply.rcbts@ha.org.hk> Your One Time Password Code is . This One Time Password Code will expire within 5 minutes. Hong Kong Red Cross Blood Transfusion Service Facebook Instagram 2022 Hong Kong Red Cross Blood Transfusion Service. All Right Reserved. Copyright | Privacy Policy | Disclaimer | Terms of Use | Contact Us Disclaimer This Email may contain privileged and confidential information and is solely for the use of the intende distribute or take any action in reliance on it. If you have received this Email by mistake, please not does not accept liability arising from Email transmitted by mistake. Although this Email and any attachments are believed to be free of virus or other defects that might af responsibility of the recipient to ensure that it is virus free, and no responsibility is accepted by t All views or opinions expressed in this Email and its attachments are those of the sender and do not ne ◆ 回覆

Please access your email inbox, you may find a One-time-password for login.



## Step11 Login

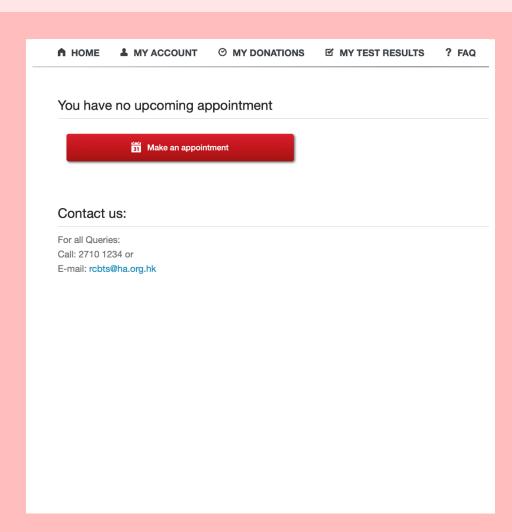


Enter the One-Time-Password and submit.

You may prompt the system to re-send One-Time-Password if you are not receiving the email.



# Step12 Schedule Appointment



You have successfully log in to the new Donor Web Portal. You may start booking for your next appointment!

New system offers more blood donation related information for donors. You may check your donation information, such as blood type, haemoglobin level, blood pressure etc. in the new system.

Please continue support saving life, be a regular donor.

